

CANCELLATION POLICY

At Ohio Skin Center, we value our relationships with our patients and understand your time is valuable. With that in mind, we work to maintain the most efficient schedule and make every attempt to get patient's an appointment within a reasonable time frame. We appreciate your understanding of adherence to our policy.

Ohio Skin Center understands that schedules sometimes change. If you are unable to keep a scheduled appointment, we ask that you call us at least 24 hours in advance to reschedule. This allows us to reschedule your cancelled appointments in a timely manner and allows other patients with urgent needs to quickly access our providers.

If you do not call to cancel or reschedule before your scheduled appointment time, it is documented as a NO SHOW and you will be charged a fee of \$100.00. Three NO SHOWS in 12 months constitutes dismissal from our practice.

Patients who fail to show for their scheduled office procedure appointment or did not notify the office within 48 hours of their scheduled appointment shall be subject to a NO SHOW/CANCELLATION fee of \$350.00.

NO SHOW fees will be billed directly to you, the patient. This fee is not covered by insurance and must be paid prior to your next appointment.

My signature below constitutes acknowledgement and acceptance of this policy.

Signature of patient

Date

Printed Name

